

Overview

ADAMAWA STATE UNIVERSITY, MUBI

(Office of the Registrar)

INVITATION TO TENDER ADAMAWA STATE UNIVERSITY, MUBI

(1.0) INTRODUCTION

Adamawa State University, Mubi in compliance with the Procurement Act 2007, wishes to invite reputable and qualified contractors/suppliers to pre-qualify and tender for the under listed proposed projects under NEEDS ASSESSMENT intervention (Revitalization of Public Universities)

(2.0) SCOPE OF WORK

Lot 1	Supply and Installation of Laboratory Equipment for Department of Geology.
Lot 2	Supply and Installation of Laboratory Equipment for Department of Bio-Chemistry.
Lot 3	Supply of Teaching facilities for Department of Mass Communication.
Lot 4	Supply and Installation of Laboratory Equipment for Pure and Applied Physics.

(3.0) ELIGIBILITY CRITERIA

- (i) Certificate of Incorporation/ Evidence of Registration with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (ii) Evidence of current Tax Clearance Certificate for the past three years valid till 31st December, 2020;
- (iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;

(iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;

(v) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by BPP;

(vi) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;

(vii) Company Audited Accounts for the last three years (2017, 2018 and 2019);

(viii) Sworn Affidavit;

- disclosing whether or not any officer of the relevant committees of the Adamawa State University, Mubi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all
- That your Company is not in receivership of any form of insolvency or bankruptcy proceedings or the subject of any form of writing up petition or proceedings.
- That no Director of your company who has been convicted in any country for criminal offence relates to fraud or financial impropriety or criminal mis-representation or falsification of facts relating to any matter

(ix) Company profile indicating key Personnel and Qualifications of Professional Staff.

(x) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.

(xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects.

(xii) Letter of Authorisation as representatives of Original Equipment Manufacturers (OEMs);

(xiii) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm. Original documents should be

made available for sighting on demand during or after the opening of pre-qualification documents.

(4.0) COLLECTION OF TENDER DOCUMENTS

Interested contractors are to collect Tender documents from the Physical Planning and Development Unit in the Boni Haruna Administrative Building of the Adamawa State University, Mubi within working hours Monday to Friday upon the presentation of evidence of payment of non-refundable Tender Fee of N10,000.00 per Lot. The payment should be made in the ADSU Tax Account No: 1010991218 Zenith Bank and receipt collected in the Bursary Unit of the University.

(5.0) SUBMISSION OF TENDER DOCUMENTS:

(i) Completed bid documents should be in two (2) separately sealed envelopes, labelled "Technical" and "Financial" (2 envelopes system) placed in a larger envelope clearly marked with the relevant project title & LOT and addressed to: The Vice Chancellor, Adamawa State University, Mubi

(ii) The envelope should be deposited in the Tender Tamper Proof-Box at the Senate Chamber, Boni Haruna Administrative Building Adamawa State University, Mubi, within working hours Mondays-Fridays.

(iii) Company's Name should be written at the reverse side of the envelope.

(iv) The deadline for the submission is **12:00 noon on Monday, 20 April, 2020.**

(6.0) OPENING OF TECHNICAL BIDS

Bidders, their representatives, relevant NGOs and the general public are invited to witness the opening of the technical bids **on 12:00 noon on Monday, 20 April, 2020** at Senate Chamber, Boni Haruna Administrative Building, Adamawa State University, Mubi. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.

(7.0) OTHER INFORMATION

(i) Adamawa State University, Mubi may refer all documents attached to relevant security agencies, BPP, FIRS, PENCOM, ITF and other bodies for verification.

(ii) Adamawa State University, Mubi is not bound to accept the lowest quotation that is not responsive.

(8.0) DISCLAIMER

(8.1) This announcement is published for information purpose only and does not constitute an offer by the Adamawa State University, Mubi to transact with any party for the projects, nor does it constitute a commitment or obligation on the part of the Adamawa State University, Mubi.

(8.2) The Adamawa State University, Mubi will not be responsible for any cost expenses incurred by any interested party (ies) in connection with any response to this invitation and or submission in response to an inquiry.

(8.3) The Adamawa State University, Mubi is not bound to shortlist any contractor and reserves the right to annul the selection process at any time without incurring any liabilities and assigning any reason thereof.

SIGNED:

MAI. YAHYA BOBBOI, ESQ

A.G REGISTRAR